



H O O D  
R I V E R  
CULTURAL  
T R U S T

## 2019-20 Grant Application

*\* Required information*

\*Applicant: \_\_\_\_\_

\*Please check one: Individual\_\_\_ Not-for-Profit Organization\_\_\_ For-Profit Organization\_\_\_

\*Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

\*Mailing Address: \_\_\_\_\_

\*City: \_\_\_\_\_ State: OR Zip: \_\_\_\_\_

\*Daytime telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

\*E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

*Please fill out all the following sections completely, either typewritten or clearly handwritten.. Note: HRCT = Hood River Cultural Trust.*

**Title of proposed project:** \_\_\_\_\_

**Category:** Arts\_\_\_ Heritage\_\_\_ Humanities\_\_\_

1. Overall goal of project and description of its activities: (200 words maximum)



2. How does your project meet HRCT's plan, and which priority(ies) does it address? (300 words maximum.)

3. List the specific date(s) when your project will occur: \_\_\_\_\_

4. Organization's mission or individual's intent:

5. Organization's background or individual's resume: (attachment acceptable)

6. Who and how many people will benefit from your project? Be as specific as possible.

7. Project budget: Provide a detailed budget, including all income sources and specific expenses by category (for example: personnel, materials, transportation, marketing, facilities). Indicate which expenses HRCT would fund and which portions other sources would fund. For the latter, indicated whether that funding is presently committed or not; if not, indicate when you will be informed of that commitment. Complete the Budget Form (p. 3) and enter the total here.

Total project budget: \$ \_\_\_\_\_

Requested from HRCT: \$ \_\_\_\_\_

Budget Description:

8. In what ways will you acknowledge HRCT's funding assistance with your project?

**Project Budget Worksheet**

Please use these categories as applicable.

<b>Expenses</b>	<b>Cash</b>	<b>In-kind</b>	<b>HRCT grant</b>
Salaries (staff, admin, etc.)	\$ _____	\$ _____	\$ _____
Artist Fees	\$ _____	\$ _____	\$ _____
Volunteer Hours		\$ _____	
Honoraria	\$ _____	\$ _____	\$ _____
Travel Expenses	\$ _____	\$ _____	\$ _____
Supplies and materials	\$ _____	\$ _____	\$ _____
Printing	\$ _____	\$ _____	\$ _____
Equipment	\$ _____	\$ _____	\$ _____
Facilities rental	\$ _____	\$ _____	\$ _____
Publicity	\$ _____	\$ _____	\$ _____
Other	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
<b>Total</b>	\$ _____	\$ _____	\$ _____
<b>Income</b>	<b>Cash</b>	<b>In-kind</b>	<b>Confirmed?</b>
HRCT Grant	\$ _____	\$ _____	No
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
<b>Total</b>	\$ _____	\$ _____	

*Please submit a revised budget to HRCT if changes are required.*

**Application must be postmarked by November 1, 2019**

**Mail original and 5 copies to:**  
 Hood River Cultural Trust  
 c/o Hood River County Library District  
 502 State Street  
 Hood River, OR 97031